

**Minutes of a Meeting of the
Employment Committee held at
Council Chamber, Surrey Heath
House, Knoll Road, Camberley, GU15
3HD on 26 March 2020**

* Cllr Colin Dougan (Chairman)

+ Cllr Rodney Bates (Vice Chairman) – in the Chair

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| - Cllr Cliff Betton | + Cllr Alan McClafferty |
| + Cllr Sharon Galliford | + Cllr Sashi Mylvaganam |
| + Cllr Josephine Hawkins | * Cllr Graham Tapper |
| * Cllr Rebecca Jennings-Evans | |

+ Present

* In attendance virtually

- Apologies for absence presented

Substitutes: Cllr Paul Deach (in attendance virtually)

25/EC Minutes

The open and exempt minutes of the meeting held on 12 February 2020 were confirmed and signed by the Vice Chairman.

26/EC Data Security Breach Management Policy and Procedure

It was agreed that, in view of the restrictions about reducing unnecessary contact as a result of the Covid-19 Pandemic, the meeting would deal only with urgent or strategic matters and consequently this item would be deferred.

27/EC Data Information Security Policy

It was agreed that, in view of the restrictions about reducing unnecessary contact as a result of the Covid-19 Pandemic, the meeting would deal only with urgent or strategic matters and consequently this item would be deferred.

28/EC Flexi Time Policy

It was agreed that, in view of the restrictions about reducing unnecessary contact as a result of the Covid-19 Pandemic, the meeting would deal only with urgent or strategic matters and consequently this item would be deferred.

29/EC Membership of South East Employers - Verbal Report

It was agreed that, in view of the restrictions about reducing unnecessary contact as a result of the Covid-19 Pandemic, the meeting would deal only with urgent or strategic matters and consequently this item would be deferred.

30/EC Appointments Sub Committee meetings

The minutes of the Appointments Sub Committee meetings held on 31 January and 12 February 2020 were agreed and signed by the Chairman of the Sub Committees.

31/EC Work Programme

The Committee considered a draft Work Programme for the 2020/21 municipal year. It was noted that the next meeting's agenda would also include the items that had been deferred at this meeting.

RESOLVED that the Work Programme for 2020/21, as set out at Annex A to the agenda report, as amended, be agreed.

32/EC Exclusion of Press and Public

In accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public were excluded from the meeting for the following items of business on the ground that they involved the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Act as set out below:

Minute	Paragraph(s)
25/EC (part)	1
33/EC	1
34/EC	1
35/EC	1

Note: Minute 33/EC is a summary of matters considered in Part II of the agenda, the minutes of which it is considered should remain confidential at the present time.

33/EC HR Matter

The Committee made decisions relating to an HR matter.

34/EC Interim Deputy Chief Executive

The Committee was reminded that the Council, at its meeting on 9 October 2019, had appointed Tim Pashen as Interim Deputy Chief Executive until 31 March 2020. It was now proposed to extend this appointment until 30 September 2020.

The Leader, on behalf of the Committee, thanked Mr Pashen for all of his hard work and dedication during this challenging period.

RESOLVED that Mr Tim Pashen's appointment as Interim Deputy Chief Executive be extended until 30th September 2020.

35/EC Review of Exempt Items

The Committee reviewed the items which had been considered at the meeting following the exclusion of members of the press and public, as it involved the likely disclosure of exempt information.

RESOLVED that

- (i) **minute 33/EC and the associated report remain exempt for the present time; and**
- (ii) **minute 34/EC and the associated agenda report be made public.**

Chairman

Note: Members in attendance virtually were not entitled to vote at the meeting.